

TENDER FORMAT

Tender for purchase of Integrated Disk Forensic Software for 35 User Educational License for Training Purpose.

1. NAME OF THE FIRM : _____
2. CORRESPONDENCE ADDRESS WITH TELEPHONE AND FAX NO. : _____
3. LOCAL ADDRESS WITH TELEPHONE AND FAX NO. : _____
4. WHETHER REGISTERED WITH NSIC/ DGS&D IF YES ATTACH COPY : _____
5. GST REGISTRATION PROOF : _____
6. LATEST SALE TAX/VAT CLEARANCE CERTIFICATE OR LATEST SALES TAX/ VAT DEPOSIT RECEIPT/CHALLAN : _____
7. LIST OF OWNERS/PARTNERS AND CERTIFICATION REG. BLACKLIST & CRIMINAL CASE ATTACHED OR NOT : _____
8. APPLICATION FEE : _____
9. EARNEST MONEY DETAIL : _____
10. COPY OF TERMS AND CONDITION DULY SIGNED : _____

SIGNATURE OF THE TENDERER WITH STAMP

THE DIRECTOR, NATIONAL CRIME RECORDS BUREAU, EAST BLOCK-VII, R.K. PURAM, NEW DELHI.

No. TRG(011)/MISC.07/2017/NCRB

11/08/2017

Subject: - Regarding tender for purchase of one Integrated Disk Forensic Software for 35 User Educational License for Training Purpose with validity for one Year/Two years/Three Years. -----

Sealed tenders/quotations are invited in two bid system (i) Technical Bid and (ii) Financial Bid by the undersigned from the Manufacturers, Dealers, firms/govt. stores dealing in the trade for the purchase of one Integrated Disk Forensic Software for 35 User Educational License through Registered Post, Speed Post, Courier or these can be put personally in the sealed Tender Box kept at reception of **National Crime Records Bureau, East Block-7, R.K. Puram, New Delhi-110066** by **24/08/2017** at 04.00 P.M. The detailed terms & conditions can be downloaded from the official website of NCRB <http://ncrb.nic.in/> . The tenderers must attach EMD refundable as Rs. 25,000/- in favour of **AAO, PAO, DCPW, New Delhi** alongwith technical bids failing which the tender will not be accepted. In case the opening date is declared holiday, the tender will be opened on the next day but the tender box will be sealed on scheduled date and time.

-SD-

**Joint Assistant Director(Training),
NATIONAL CRIME RECORDS BUREAU,
EAST BLOCK-VII, R.K. PURAM, NEW DELHI.**

Terms & conditions of the tender:-

1. Separate envelope should be used for “TECHNICAL BID” as well as for “PRICE BID”. The word “TECHNICAL BID & PRICE BID” for the purchase of one Integrated Disk Forensic Software for 35 User Educational License due to open on **25/08/2017** at **03 P.M.** shall be prominently marked on the top of each envelope separately and both these bids shall further be put in one envelope and sealed properly. The same should be addressed to **Director, National Crime Records Bureau, East Block-7, R.K. Puram, New Delhi-110066** by **24/08/2017** at 16.00 P.M before putting it in the Tender Box.
2. Tender envelop(s) must be sealed and super scribed “**Purchase of Integrated Disk Forensic Software for 35 User Educational License for Training Purpose**”.
3. The tenders should reach this office by **04 P.M. on 24/08/2017** as per tender notice.
4. The Technical Bids will be opened first on **25/08 /2017 at 3 P.M.** and the Price Bids will be opened only after scrutiny of technical bid.
5. Only authorized representatives will be allowed to attend the meeting of the Purchase Committee. They should also bring letter head of the firm with an undertaking that any decision/negotiation taken by them would be accepted by the firm.
6. **The Separate Rates should be clearly quoted with validity of one year, two years and three years**
7. **Incomplete tender will not be accepted.**
8. **Conditional tender will not be accepted.**
9. **Optional tender will not be accepted.** The firm should have to quote only one model. The option either in model or in rates will not be accepted and the tender will be rejected straightway.
10. All SSI units registered with NSIC/DGS&D for the specific item are exempted from the EMD, provided submission of exemption certificate issued by the authority concerned. They have to enclose valid registration document/exemption certificate with their tender.
11. The bidder must deposit Earnest Money Rs. **25,000/-** in the form of Accounts Payee Demand Draft, Fixed Deposit Receipt, Banker’s cheque or Bank Guarantee from any Commercial Banks in an acceptable form in favour of **AAO, PAO, DCPW** payable at Delhi valid for a period of 45 days beyond the final bid validity period. **No interest will be given on EMD.**
12. In case the firm fails to attach the required E.M.D., the tender will be rejected straightway.
13. The price must be quoted as per pro-forma for price schedule Annexure “B”. Nothing over and above the quoted price would be payable to the successful bidder. The bidder must quote the price both in words as well as in figures. Any over writing/cutting etc. render the tender invalid. The option in the rates will not be entertained and the tender will be rejected straightway.

14. The bidder would not be permitted to alter or modify their bids after expiry of the deadline for receipt of Bids.
15. The firm whose rates are accepted will have to deposit 5% of the contractual value as Security Money in the shape of an Account Payee Demand Draft/Bank Guarantee/FDR from any of the Commercial Bank in an acceptable form in favour of **AAO, PAO, DCPW, New Delhi** before the supply order placed to the firm. Security Money shall bear no interest. Security Money should be valid for a period of 30 days beyond the completion of all contractual obligations by the supplier including Warranty/ Guarantee period etc.
16. In case successful bidder fails to deposit the Security Money within 15 days from the date of receipt of letter to this office, the E.M.D. of the firm will be forfeited and action will be initiated to blacklist the firm.
17. The successful bidder must supply & install the store in all respect within 4-6 weeks period from the date of receipt of purchase order.
18. In case, the firm does not complete the supply within the delivery period, **liquidated damage charges will be charged @ 0.5% of total cost per week (07 days) of the delayed item, which may be charged maximum upto the limit of 5% of the total cost of store/item delayed. Besides, action will be initiated to blacklist the firm and forfeiture of its Security Money.**
19. **Force Majeure:** The Contractor shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if the delay in performance or other failure to perform its obligations under the contract is a result of an event of Force Majeure. For purposes of the clause "Force Majeure" means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence and not foreseeable. Such events may include wars or revolutions, fires, flood, epidemics, quarantine restrictions, freight embargoes etc.
20. The bidders shall have to attach the proof of manufacturer for the item issued by any Govt. agencies. In case of distributors/dealers, the valid copy of authorization from manufacturer firm in favour of distributor/dealer shall have to attach alongwith the tender, failing which the tender will not be accepted. This is subject to verification if necessary.
21. If the supply is found inferior by the Purchase/Technical Committee, the consignment will be rejected. The supplier will have to take back the consignment at his own cost and replace it within fresh stock as per requirement within 10 days. In case the supplier fails to give the supply or to replace the same, the Security Money will be forfeited.
22. The Bid shall remain valid for three calendar months from the date of opening of the tender.
23. The rates will be F.O.R. at the office of NCRB, East Block-VII, R K Puram, New Delhi-110066.
24. In case the firm fails to supply the item within stipulated delivery period, the item will be procured from the open market and the difference of cost, if any, will be recovered from the Security Money/pending bills as the case may be of the defaulting firm, by calling explanation after issuing notice.

25. The quantity of the items mentioned in the tender notice can be increased or decreased, at any stage till the delivery of consignment is completed.
26. After examination of the technical bids and completion of Technical Evaluation, the Price bids of the successful firms will be opened. The purchase committee will award the contract to L-1 bidder.
27. The payment will be made after receipt/acceptance/proper installation of stores in good condition. No advance payment will be made. Under no circumstances, sub-standard material will be accepted.
28. The Payment will be made after delivery of product and the agencies/contractors shall have no claim in case of delayed payment and no interest will be paid for the delayed payment.
29. The Purchase Committee reserves the right to relax any terms and condition in the govt. interest with the approval of Competent Authority.
30. The purchase committee reserves the right to terminate/recall the tender at any stage due to administrative reasons without assigning any reasons thereof.
31. All disputes are subject to the jurisdiction of the Courts in the N.C.T. of Delhi.
32. A copy of terms and conditions duly signed & stamped by the tendered, as a token of acceptance of the same should be attached alongwith the tenders.
33. Only GST registered agencies are eligible to fill this tender. Interested agencies must quote their GST No. in their quotation and also attach documentary proof of having registered with GST with technical bid.
34. The articles mentioned in tender should be under warranty at least for a period of One year from the date of delivery.
35. All the firms participating in the Tender must submit a Certificate to the effect that the firm is neither blacklisted by any Govt. Department nor any Criminal Case is registered against the firm anywhere in India.
36. The tender will be rejected straightway without assigning any reasons if the firm involves in any criminal cases, declared black listed by any Govt./Semi govt. department/agencies etc.
37. In case of any difference between L-1 firm and department, the firm can be called for negotiation to patch up the matter amicably prior to approaching the court.

NOTE:-

(A) DOCUMENTS REQUIRED TO BE ATTACHED WITH TECHNICAL BID IN THE FOLLOWING ORDER:-

1. EMD amounting to **Rs. 25,000/-** in favour **AAO, PAO, DCPW, New Delhi** must be attached with technical bid.
2. Certificate regarding registration with DGS&D, NSIC if claim EMD exemption.
3. GST Registration Certificate.
4. Copy of latest Sales Tax Clearance Certificate or Latest Sales Tax deposit receipt.
5. Copy of terms and conditions duly signed with seal of the firm, in token of acceptance of terms and conditions.
6. All the participating firms must submit a Certificate to the effect that the firm is neither blacklisted by any Govt. Department nor any Criminal Case is registered against the firm anywhere in India.
7. All Other supporting documents as required in the tender shall be attached.

(B) DOCUMENTS REQUIRED TO BE ATTACHED WITH PRICE BID IN THE FOLLOWING ORDER :-

PRICE BID shall contain price only and no other documents shall be enclosed with the price bid.

Details of Rates of item quoted by the bidder shall be submitted on their letter Pad as per Annexure "B" format in clear terms, in words and in figures. The cutting & over-writing not valid. The quoted in price bid should be inclusive of all taxes as per Annexure "B". **The option in the rates will not be entertained.**

-SD-

**Joint Assistant Director(Training),
NATIONAL CRIME RECORDS BUREAU,
EAST BLOCK-VII, R.K. PURAM, NEW DELHI.**

SING. OF TENDERER _____

NAME IN BLOCK LETTERS: _____

FULL ADDRESS: _____

EMAIL: _____

TELEPHONE/FAX: _____

TECHNICAL SPECIFICATION FOR PURCHASE OF INTEGRATED DISK FORENSIC SOFTWARE FOR 35 USER EDUCATIONAL LICENSE FOR TRAINING PURPOSE.

1	Should have built in module to Create forensic images of suspected storage device in DD,EO1, SMART & AFF format with authentication with MD5 and SHA1 hash
2	Should analyze registry of windows based machine to extract vital information like Typed web address, USB device information, saved passwords, OS install date, OS name and version etc.
3	Should have built in module to Recover passwords (Password recovery Tool) from 100+ applications as MS Office up to version 2010, Financial Accounting software Tally, Adobe pdf, Win Zip, allow examiner to perform distributed password recovery by harness idle CPUs across the network to decrypt files and perform robust dictionary attacks, facility for generating biographical dictionary for password attack.
4	Should allow user to create physical drive from image
5	Should use Oracle or PostgreSQL database in background to store large amount of data.
6	Should have KFF hash library with 45 million hashes
7	Should have advanced data carving engine which allows examiner to carve allocated and unallocated data on mentioned criteria to reduce the amount of irrelevant data carved while increasing overall thoroughness: File size, file type, pixel size, over 50 custom data carvers for windows, MAC, Linux and Internet artifacts.
8	Should support RAM dump analysis.
9	Should support 32 bit or 64 bit windows.
10	Should support email analysis of various email clients as: Outlook PST/OST, Outlook Express DBX, Exchange EDB, Notes NSF, EML (Microsoft Internet Mail), Eudora, Thunderbird, Quickmail, Netscape, AOL etc.
11	Should Supports analysis of encrypted images with popular encryption technologies, such as Credant, SafeBoot, Utimaco, EFS, PGP and Guardian Edge with known passwords.
12	Should support for Mac like Process B-Trees attributes for metadata, PLIST support, SQLite database support, Apple DMG and DD_DMG disk image support, JSON file support etc.
13	Should Create reports and export them into native format, HTML, PDF, XML, RTF, and more - with links back to the original evidence.
14	Easy-to-use GUI with pre-defined and customizable data views, advanced filtering, dockable windows and automated data categorization.
15	License should have validity, support and maintenance for 1/2/3 years.

PROFORMA FOR PRICE SCHEDULE

(To be enclosed with price bid)

TENDER FOR PURCHASE OF INTEGRATED DISK FORENSIC SOFTWARE FOR 35 USER EDUCATIONAL LICENSE FOR TRAINING PURPOSE.

S. No.	Name of item	Qty.	Unit Price In Indian Rupees (including all taxes)	Total Price FOR Destination In Indian Rupees (including all taxes)
A	B	C	D	E
1.	Integrated Disk Forensic Software for 35 User educational license with One year subscription	01 No.		
2.	Integrated Disk Forensic Software for 35 User educational license with Two year subscription	01 No.		
3.	Integrated Disk Forensic Software for 35 User educational license with Three year subscription	01 No.		

- NOTE:**
- 1. RATES SHOULD BE OFFERED ONLY FOR ONE MODEL.**
 - 2. OPTIONAL BID WILL NOT BE ENTERTAINED AS CLARIFIED IN CLAUSE NO. 08 OF TENDER TERMS & CONDITIONS.**
 - 3. NO CONDITION SHOULD BE INSERTED IN THE PRICE BID AS CLARIFIED IN CLAUSE NO. 07 OF TENDER TERMS & CONDITIONS.**

It is hereby certified that we have understood all the terms and conditions specified in the tender document and are thoroughly aware of the nature of job required to be done and goods/items to be supplied. We agree to abide by all the tender terms and conditions.

We hereby offer to supply the goods/items detailed above as you specify in the notification of award.

(Signature and seal of Bidder)

Dated: _____/2017.