

No. CCTNS(103)/CAS-PILOT-LAUNCH/160/NCRB/2012  
NATIONAL CRIME RECORDS BUREAU  
MINISTRY OF HOME AFFAIRS  
GOVERNMENT OF INDIA

East Block-7, R K Puram  
New Delhi-110066  
Date: 1<sup>st</sup> March 2013

To

All Nodal Officers,  
CCTNS Project,  
States/UTs

**Subject: Regarding Naming of Police and Citizen's Portal in Core Application Software (CAS) in States/UTs - reg**

Sir,

This is with regards to naming convention for Police and Citizen's Portal in CAS Application. As you are aware that pilot launch of CAS police portal has already been done by Hon'able Union Home Minister on 4<sup>th</sup> Jan, 2013 while Citizen's Portal is scheduled to be launched on pilot basis by 1<sup>st</sup> April, 2013.

It is desired that a common naming standard is followed across the States/UTs for Police and Citizen's Portal during CAS rollout. This would facilitate standardization and ease of remembrance for Police Officials / Citizens of the county. During discussions held at NCRB, it has been agreed that following naming convention will be used for Police and Citizen's Portal respectively in each State/UT.

1. **Police Portal** - policeportal.<<Name of existing domain owned by State Police>>
2. **Citizen Portal** - citizenportal.<<Name of existing domain owned by State Police>>

For example the name of Police and Citizen's Portals in Uttar Pradesh, where the domain owned by state police is uppolice.up.nic.in could be as follows:

1. **Police Portal** - *policeportal . uppolice.up.nic.in*
2. **Citizen Portal** - *citizenportal . uppolice.up.nic.in*

The process for registration of sub domain (fourth-level) registration as provided by NIC is explained in annexure for your ready reference.

You are advised to share this information with system integrator and SPMU teams so that required necessary action can be initiated with their assistance in this regard.

This issue with the approval of DG, NCRB.

Yours Sincerely

  
(B. Kaushika)  
JD & IS (CCTNS)

Copy to:

JS (CS), MHA, Government of India, NDCC-II Building, Jai Singh Road, New Delhi

01/03/2013

gov.in  
Domain Registration Services, India.

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WHOIS



[Domain Name Information](#)



[Sub Domain Name Registration](#)



[Domain Name Management](#)



### **Sub Domain (fourth-level) Registration Services:**

This section of the site allows you to register Sub Domains (fourth-level), if you are already holding a third-level domain name (eg. *xyz.gov.in*) under GOV.IN and the third level domain is hosted with NIC.

The state governments can register a third-level domain name under GOV.IN and then the fourth-level sub domains can be registered for its various Ministries / Departments / Organisations etc.... For example, Government of Delhi may register a third-level domain name like *delhi.gov.in* and then the fourth-level sub domains may be registered for its various Departments like *education.delhi.gov.in*, *tourism..delhi.gov.in*, *transport.delhi.gov.in*, etc..

Similarly a Department/Organisation can register a third-level domain name under GOV.IN and then the department can register fourth-level domains for its branches/divisions/offices across the country. For example, Comptroller and Auditor General of India(CAG) may register third-level a domain like *cag.gov.in* and then it may register the fourth-level domains for its various offices across the country like *agup.cag.gov.in*, *agmp.cag.gov.in*, *agtn.cag.gov.in* etc..

### **Conditions:**

- The Fourth-level sub domain registrations are entertained here only for the third-level domains hosted with NIC. If you are already having a third-level domain name, but the domain is hosted with other ISP (not NIC), then contact the ISP to delegate sub domains. If you are not at all owning a third-level domain name under GOV.IN, you can visit the website <http://registry.gov.in> to register a Domain name.
- Even though the State/Department have more than one Domain Name, the sub domain (fourth-level) delegations will be permitted only under one third-level domain name chosen by the State/Department as its permanent name. For example, the Government of Haryana may own more than one third level domains like *haryana.gov.in* & *hr.gov.in*. But the sub domain delegation is permitted either on *haryana.gov.in* or on *hr.gov.in* not on both.
- The eligibility requirements for obtaining a sub domain is as same as [GOV.IN Domain eligibility requirements](#)
- The domain naming conventions are also as same as [GOV.IN Domain Naming Conventions](#)

### **Registration Procedures:**

#### **1. Sub Domain Delegation Request :**

The parent Department has to first submit the request for sub domain delegations under the third-level domain i.e. to activate fourth-level domain registrations.

The request for sub domain delegations under a third-level domain name has to be **submitted once** in writing in the **specified format** on the **letter head** of the concerned parent department to designate NIC to handle sub domain registrations (fourth level).

#### **2. Sub Domain Registrations :**

The Sub Domain Registrations will be activated/accepted only after receiving the valid Sub Domain Delegation Request Letter (completion of Step 1) from the parent Department.

Below mentioned steps are to be followed to register a Sub Domain.

- i. [Register your Sub Domain Name \(fourth-level\)](#)

- ii. Submit an [Authorization Letter](#) at the earliest but not later than 30 days of completing the online registration

Once the above stated Registration process is completed, the Domain Manager will process the request accordingly. The Registrar will contact you if any additional information about the registration is required, prior to activation. If the registration is in order, the sub domain name will be placed on Active Status and the same will be notified via email..

**Note :**

*As per the present policy, there is no fee for the sub domain (fourth-level) name registrations under GOV.IN Domain space. However, if there is any change in the policy, the Registrar reserves the right to charge the fee for sub domain name registrations/renewals as well as cancel the registration on account of non payment or any violation or non compliance to the laid down policies / procedures.*

This web site is designed, developed & hosted by **National Informatics Centre (NIC),  
Department of Information Technology,**  
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